



**BOOKING FORM  
MINI HALL (Under Joint Venture)**

Bhavan's Suruchi Kendra is open to providing its Mini Hall **FREE OF COST** to like minded organisations entirely on our discretion. We may be the venue partner provided no profit making activity is being organized.

Kindly furnish the below information:

1. Name, address & contact no. of the applicant (in block letters)

---

---

2. Precise purpose of booking the hall \_\_\_\_\_

---

3. Date of the program \_\_\_\_\_

4. Duration for which the booking is required (in hours) \_\_\_\_\_

5. Timings from \_\_\_\_\_ to \_\_\_\_\_

6. Total no. of people expected in the program (Approximate) \_\_\_\_\_

**Undertaking**

7. I/We have read & understood the detailed guidelines for hiring of Suruchi mini hall and subject to the observance of the said guidelines we have applied for the booking under joint venture.
8. I/We undertake that we shall obtain necessary permission as required under law from the competent authority for organizing the program (if applicable).
- 9. I/We undertake that we shall use the name and logo of Bhavan's Suruchi Kendra before our name and logo in all publicity promotional material like flex boards, advertisements, Flyers, Whatsapp messages, Media coverage etc.**
10. I/We agree to follow all Covid-19 guidelines issued by the state /central government from time to time.
11. I/We understand that parking in the campus is at our risk.
12. I/We undertake to maintain complete discipline in the campus and shall abide by all the instructions issued from time to time.

Signature of the applicant  
Name and contact details  
Date:

-----

**(For office use)**

I have gone through the application for booking the Suruchi Kendra Mini hall under Joint venture. The Mini Hall will be provided free of cost as per our terms and conditions. Permission may kindly be granted.

Consultant/Authorized Person  
Suruchi Kendra

**Approved by the Director:**

Date: